

INDIVIDUAL SCHOLARSHIP HOLDERS FROM ABROAD – PROM project implementation scheme

ING PAN	SCHOLARSHIP HOLDER (accompanied by scholarship supervisor/inviting person)
1. Announcement of recruitment (at least three competitions) – email notification	
	2. Submission of the application (by email to: prom.wyjazdy@twarda.pan.pl); the original must be delivered in person on the day of arrival in Poland – to the scholarship supervisor; the supervisor will forward it to Ms B. Osłowska-Lesiak.
3. Information about whether or not you have been selected	REGISTRATION IN THE NAWA SYSTEM
4. Signing the agreement and information clauses – Ms B. Osłowska-Lesiak (send scans to: beatao@twarda.pan.pl; originals must be delivered at the time of payment of the scholarship advance).	
5. Sending an invitation (if necessary)	
	6. Payment of the scholarship, in the amount of 80% of the allocated funds (on the day of arrival in Poland; the supervisor arranges the payment date with the accounting department in advance)
	7. Completion of the stay at ING PAN
	8. Substantive settlement of the stay
9. Evaluation of activities	
10. Payment of the remaining 20% of the allocated funds (on the day of departure from ING PAN)	

- Final report (according to the ING PAN template)
- Materials for promotional activities (short note, 1-2 photos, current social media coverage)
- Evaluation survey



Fundusze Europejskie
dla Rozwoju Społecznego



Rzeczpospolita
Polska

Dofinansowane przez
Unię Europejską

